

MEMORANDUM

**TO: CITY COMMISSION
CITY MANAGER
CITY ATTORNEY
DEPARTMENT SUPERVISORS
PRESS**

**FROM: _____
MAYOR JIM BARNES**

DATE: JANUARY 24, 2013

SUBJ: SPECIAL CALLED MEETING

There will be a Special Called Meeting of the Richmond City Commission on Tuesday, January 29th, 2013 starting at the hour of 1:00 p.m. and concluding 2:30 p.m. approximately in the Commission Chambers of City Hall.

PURPOSE:

1. Executive Session- Personnel
2. MS4 Permit Training hosted by Planning & Zoning Department for Elected Officials and Department Supervisors