

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
JANUARY 28, 2014  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Barnes called the meeting order 6:00 p.m.**

**PRESENT: Commissioner Baird, Blythe, King, Newby and Mayor Barnes  
ALSO PRESENT: Jimmy Howard; City Manager, Garrett Fowles; City Attorney,  
Wanda Bailey; Administrative Assistant, Lisa Cassity; City Clerk**

**Pledge of Allegiance**

**Presentations**

- 1) Lieutenant Colonel Morrison- 149<sup>th</sup> (Maneuver Enhancement Brigade)

**Minute Approval:**

- 1) Regular City Commission Meeting held on January 14, 2014 at 6:00 p.m.
- 2) Special Called Joint Government Meeting held on January 23, 2014 at 12:00 p.m.

Motion: Commissioner Baird

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Ordinance 14-01:** An Ordinance of the City of Richmond, Kentucky Amending the Budget for the Community Development Block Grant (Liberty Place)

**Second Reading & Vote**

Read by Wanda Bailey

Motion: Commissioner Newby

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

**Ordinance 14-02:** An Ordinance of the City of Richmond, Kentucky Amending Chapter 117 of the City of Richmond, Kentucky Code of Ordinances Relating to the Sale of Alcoholic Beverages in the City and to the Fees Assessed for the Issuance of Alcoholic Beverages Licenses.

**First Reading** Read by City Attorney

Motion: Commissioner Blythe

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Ordinance 14-03:** An Ordinance of the City of Richmond, Kentucky Expressing the Intention of the City to Annex Certain Property into the City of Richmond-Whitehall Elementary School Property.

**First Reading**

Read by City Manager

Motion: Commissioner Blythe

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King		x
Mayor Barnes	x	

**Order 14-13:** An Order of the City of Richmond Accepting a Retirement by an Employee in the Parks Department.

Read by Wanda Bailey

Motion: Commissioner Blythe

Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Order 14-14:** An Order of the City of Richmond Accepting a Resignation by an Employee in the Section 8 Department.

Read by Wanda Bailey

Motion: Commissioner Newby

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
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Commissioner Blythe	x
Commissioner King	x
Commissioner Newby	x
Commissioner Baird	x
Mayor Barnes	x

**AMEND AGENDA to include Order 14-15, 14-16 and 14-17**

Motion: Commissioner Blythe

Seconded: Commissioner Baird

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Order 14-15:** An Order of the City of Richmond Hiring a Seasonal Employee for the Planning & Zoning Department.

Read by Wanda Bailey

Motion: Commissioner Baird

Seconded: Commissioner Blythe

Commissioner Newby questioned why the Planning & Zoning Department utilizes seasonal employees. Mr. Howard responded that the current ECU intern Carrie Grant, which helped in the office has completed her internship and, this employee would be that replacement to assist in the office.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Mayor Barnes	x	

**Order 14-16:** An Order of the City of Richmond, Kentucky Declaring Certain Property Surplus and Providing for the Disposition of Surplus Property.

Read by Wanda Bailey

Motion: Commissioner Newby

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Order 14-17:** An Order of the City of Richmond Hiring Candidates for the Richmond Police Department.

Read by Wanda Bailey

Motion: Commissioner Blythe

Seconded: Commissioner Baird

Commissioner Blythe questioned if this gets the city closer to being fully staffed. Chief Brock responded yes 59 employees out of the authorized 60 budgeted.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

**Public Comments**

None

**Departmental Report's**

None

**City Manager's Report**

Mr. Howard discussed the following item:

1. Domestic Violence Grant set to expire March 31, 2014 and the city is requesting funding for the officer salary that works with that program the next 6 months from the Department of Justice.
2. Audit Report- set next week then will attend the next City Commission for a public report.
3. Bailers set to be replaced at Recycling Center on February 3, 2014
4. Hall of Justice/ District Court building has undergone some heating unit repairs and working good now.
5. S. Killarney Lane construction almost completed and stripped.
6. City Personnel Policy Manual will be revised and updated with the assistance from Kentucky League of Cities (KLC).
7. Salt Update; full storage capacity 1200 tons, inventory 550 tons +/-, on order 600 tons, expecting delivered this week 200 tons, has ordered so far this fiscal year 975 tons and can order up to 1800 tons per the agreement with Morton Salt Company.
8. City Hall will be closed in Observance of Presidents Day Monday, February 17, 2014.
9. Annual PACA Ball this year will be held June 21<sup>st</sup> at Irvington with Chair, Lori Tatum from Tourism Department.

**Commissioner Reports**

**Commissioner Blythe**

1. Thanks to the community for the support on Martin Luther King Jr. Day walk and displayed unity in our community. Personally, thanked Commissioner Baird for

attending and the Richmond Register for covering the story with so many young people that joined in the celebration activities.

2. Police Officer Oath of Office this past Friday and commended how hard these candidates work in order to obtain the position of police officer.

3. Thanked city employees for all their hard work in the weather and other services that they offer our citizens.

**Commissioner King**

No report

**Commissioner Newby**

1. Thanked city employees and stated they do a great job. He encouraged the commission to tell the employees this in person as they would really appreciate that.

**Commissioner Baird**

1. Announced that the Senior Citizen Center has lost a great member and will be missed.

**Mayor Barnes**

1. Thanked city employees for all their hard work on salting the streets, both Chiefs for working out in this weather.

2. Glad to see the personnel policy manual updated

3. Reported where the city is currently financial mid-fiscal year.

4. Mayor explained to the commission why the city is looking at annexations to generate more revenue for the city. Mayor stated that revenue is stagnant and these properties are gaps in the city boundaries, and no taxes are being received for city services. Mayor informed the commission that the city is asking these properties to voluntarily be annexed. The city doesn't want to raise taxes and in order for the city to grow and increase revenue and still offer city services, he stated that these properties should be annexed.

5. Richmond Youth Commission- Mayor acknowledged the Youth Commission members present and thanked them for attending the meeting tonight.

**Adjournment: 6:45 p.m.**

Motion: Commissioner Baird

Seconded: Commissioner Blythe

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

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MAYOR

ATTEST:  
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City Clerk