

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
MARCH 11, 2014
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Barnes called the meeting order 6:00 p.m.

PRESENT: Commissioner Baird, Blythe, Newby and Mayor Barnes

ALSO PRESENT: Jimmy Howard; City Manager, Garrett Fowles; City Attorney, Lisa Cassity; City Clerk

ABSENT: Commissioner King

Pledge of Allegiance

Presentations

- 1) Audit Report- Mountjoy Chilton Medley, Leeann Watters
- 2) Children's Champion Month Proclamation- Phillis Adams

Minute Approval:

- 1) Regular City Commission Meeting held on February 25, 2014 at 6:00 p.m.

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	absent	
Commissioner Newby	x	
Mayor Barnes	x	

Ordinance 14-06: An Ordinance of the City of Richmond Adopting an Amended Budget for the City of Richmond for the Fiscal Year 2014 by Estimating Revenues and Resources and Appropriating Funds for the Operation of City Government.

Second Reading

Read by City Manager

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner King	absent	
Commissioner Newby	x	
Commissioner Baird	x	

Mayor Barnes x

Ordinance 14-07: An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Richmond, Kentucky.

Second Reading

Read by City Clerk
Motion: Commissioner Baird
Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner King	absent	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Order 14-28: An Order of the City of Richmond, Kentucky Hiring Six (6) Firefighters for the Richmond Fire Department.

Read by City Clerk
Motion: Commissioner Newby
Seconded: Commissioner Blythe

Commissioner Blythe questioned if the department will be fully staffed after these hires. Fire Chief Campbell responded that there will now be 20 per shift and total 60 firefighters.

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	absent	
Mayor Barnes	x	

Order 14-29: an Order of the City of Richmond Accepting the Resignation by an Officer in the Police Department.

Read by City Clerk
Motion: Commissioner Blythe
Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	absent	
Commissioner Newby	x	
Mayor Barnes	x	

Order 14-30: An Order of the City of Richmond Accepting the Resignation by a Park Security Officer in the Police Department.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

VOTING: YES NO

Commissioner Blythe x

Commissioner King absent

Commissioner Newby x

Commissioner Baird x

Mayor Barnes x

Order 14-31: An Order of the City of Richmond Correcting the Pay Rate of Two Police Officers.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING: YES NO

Commissioner King absent

Commissioner Newby x

Commissioner Baird x

Commissioner Blythe x

Mayor Barnes x

Order 14-32: An Order of the City of Richmond Entering into an Updated Mutual Aid Agreement with the Department of the Army.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Baird

VOTING: YES NO

Commissioner King absent

Commissioner Newby x

Commissioner Baird x

Commissioner Blythe x

Mayor Barnes x

Order 14-33: An Order of the City of Richmond Hiring Seasonal Workers for the Parks Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	absent	
Commissioner Newby	x	
Mayor Barnes	x	

Order 14-34: An Order of the City of Richmond Accepting an Updated Policy & Procedure Manual for the Parks and Recreation Department.

Read by City Clerk
 Motion: Commissioner Baird
 Seconded: Commissioner Blythe

Discussion-

Commissioner Baird questioned why some of the items in the manual repeated itself and requested a possible work session meeting to review the manual further.

Mayor Barnes commented that he read about 80% of the manual so far, but did see questionable items. Mayor Barnes questioned the smoking areas verses non-smoking areas. He stated that it's a good policy but agreed with Commissioner Baird on a possible work session meeting to review the manual. Some of the other items questioned in the manual for further discussion were alcohol beverages in park enforcement of non-smoking areas and approval of fires.

Erin Moore, Parks Director responded to Mayor Barnes questions about items and stated that the non-smoking areas were requested by the Little League Organization. She explained about the signs that would be placed in those areas but would be enforced on a volunteer basis.

Mayor Barnes asked the commission to consider tabling this order with planning a work session for review.

TABLED Order 14-34

Motion: Commissioner Newby
 Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner King	absent	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Public Comments

1. Bill Mulhern- Richwood Subdivision Homeowner Association President

Mr. Mulhern requested the commission to consider an amendment on the blighted and abandoned property requirement for residential windows/doors that are broken to be secured with plywood. Mr. Mulhern explained that there is a home in the subdivision that has plywood up on two front windows and has been in this condition for almost a year.

Garrett Fowles responded that he would be happy to draw up an amendment ordinance for the commission to consider.

Departmental Reports

Fire Department- Chief Buzzy Campbell

1. House Bill 391 to increase 911 funding. Chief Campbell asked the Commission to support this bill for efforts to secure future funding for the 911 centers in Kentucky. Chief Campbell explained that minimal citizens are keeping their land phone lines and only utilizing mobile phone which doesn't have any 911 tax fee.

Parks Department- Erin Moore

1. Park Board Master Plan- Survey Monkey on the internet can be filled out within 15 minutes by citizens.
2. Reviewed upcoming programs

City Manager's Report

Mr. Howard discussed the following item:

1. Read off some historical items in the Richmond Register Newspaper from 1917 on Clean up Days, and 1924 street repairs.
2. Ordinance Amendment on Four Mile Road/ Ave. Request from Skip Benton with Madison County Schools Transportation has run into a problem with having Four Mile Road to Cimarron. Mr. Benton has asked the Commission to consider renaming Four Mile from the Robert Martin Bypass to Cimarron Four Mile Ave.
3. Personnel Policy on page 35 items 6.5 on Donation of leave time to other employees. Mr. Howard is considering amending the cap from 6 weeks to up to 6 months. Mr. Howard explained that more research would be needed but wanted to make the commission aware of the possible change.

Commissioner Reports

Commissioner Blythe

1. March 22, 2014 New Liberty Homeless Shelter is hosting a bean soup and silent auction from 11:00am – 2:00pm and all the public is invited.

Commissioner Newby

No report

Commissioner King

Absent

Commissioner Baird

No report

Mayor Barnes

1. Congrats to EKV Men’s Basketball team for their OVC Championship and have invited the team to attend the next Commission meeting to be recognized by the city!

Executive Session- (Personnel) Conference Room at 7:10p.m.

Mayor asked for a motion to go into Executive Session for Personnel.

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	absent	
Mayor Barnes	x	

Meeting moved to Conference Room

Also Present: Philip Williams, Joe Bentley, Chief Brock, Randy Caudill

Absent: Commissioner Baird and King

Meeting reconvened in the Commission Chambers

Out of Executive Session back into Regular Session

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner King	absent	
Commissioner Newby	x	
Commissioner Baird	absent	
Commissioner Blythe	x	
Mayor Barnes	x	

Adjournment: 7:52 p.m.

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	absent	
Commissioner Blythe	x	
Commissioner King	absent	
Mayor Barnes	x	

MAYOR

ATTEST:

City Clerk