

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
APRIL 22, 2014  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Barnes called the meeting order 6:02 p.m.**

**PRESENT: Commissioner Baird, Blythe, King, Newby and Mayor Barnes  
ALSO PRESENT: Jimmy Howard; City Manager, Garrett Fowles; City Attorney,  
Lisa Cassity; City Clerk**

**Pledge of Allegiance**

**Presentations**

- 1) Ronald McDonald House Pull Tab Event- Carolyn Jennings
- 2) National Day of Service Proclamation- Carol Bates and Sidrah Khan
- 3) Caudill Middle School Archery Team- Joy Campbell, Head Coach

**Minute Approval:**

- 1) Regular City Commission Meeting held on April 08, 2014 at 6:00 p.m.

Motion: Commissioner Baird

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**AMEND AGENDA to include Orders No. 14-54, 14-55, 14-56, 14-57 and Withdraw  
Ordinance 14-11**

Motion: Commissioner Baird

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

**Tabled Ordinance 14-10:** An Ordinance of the City of Richmond, Kentucky  
Establishing the Salaries of the Mayor and the Board of Commissioners.

**First Reading** Read by City Attorney

Motion: Commissioner Baird

Seconded: Commissioner Blythe

Commissioner King requested that the salaries reflect the average of all the 2<sup>nd</sup> class cities. She stated that her averages would be Commissioner at \$15,486.85 and Mayor at \$16,391.28.

Commissioner Blythe questioned her averages.

Commissioner King reviewed her list of 2<sup>nd</sup> class city salaries for commission and mayor.

Commissioner Blythe responded that the 2<sup>nd</sup> class city classification has been discussed recently in the Kentucky legislation because it is so broad in population.

Mayor Barnes asked clerk to provide the salary wage scale that was provided in the packets for additional review. Mayor Barnes announced the average Mayor salary for a 2<sup>nd</sup> Class City with a population of 20,000 – 100,000 was \$23,751.00, \$13,425.00 for a Commissioner salary. The salaries proposed on this Ordinance are more adequate and fair which will be set for the next 4 years.

Commissioner King responded that she’s looking at the 2<sup>nd</sup> Class City salaries and is making a correct comparison.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner King		x
Commissioner Newby		x
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**WITHDRAWN- per the request of Stuart Olds, Attorney representing**  
**Ordinance 14-11:** ~~An Ordinance of the City of Richmond, Kentucky Adopting the Recommendation of the Richmond Planning and Zoning Commission and Denying an Application for a Zone Change (Properties at 132 S. Killarney Lane and 138 S. Killarney Lane).~~  
**First Reading**

**Order 14-50:** An Order of the City of Richmond Donating Eight Surplus MDT Computers in the City and Providing for its Disposal. Read by City Clerk  
 Motion: Commissioner Blythe  
 Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	

Commissioner King x  
Mayor Barnes x

**Order 14-51:** An Order of the City of Richmond Re-Appointing a Member on the Human Rights Commission. Read by City Clerk

Motion: Commissioner Blythe  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Order 14-52:** An Order of the City of Richmond Hiring Seasonal Workers for the Parks Department. Read by City Clerk

Motion: Commissioner Newby  
Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Order 14-53:** An Order of the City of Richmond Rescinding Order No. 14-35 and Accepting a Bid for Dever, Inc for Golf Carts. Read by City Clerk

Motion: Commissioner Newby  
Seconded: Commissioner King

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Order 14-54:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Terminating the Employment of a City Employee.  
Read by City Manager

Motion: Commissioner Baird  
Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King		x

Mayor Barnes x

**Order 14-55:** An Order of the City of Richmond Employing an Intern for the Office of Safety and Risk Management and Adopting a Job Description for the Position of Safety and Risk Management Associate (Intern). Read by City Clerk

Motion: Commissioner Baird  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Order 14-56:** An Order of the Board of Commissioners of the City of Richmond, Kentucky Authorizing the City to Grant Tax Incentives to Asahi Bluegrass Forge Corporation. Read by City Manager

Motion: Commissioner Baird  
Seconded: Commissioner Blythe

Mr. Howard explained that the incentives were agreed upon in 2010 but due to oversight it was never voted on by the commission. The supporting documentation is attached to the Order.

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

**Order 14-57:** An Order of the City of Richmond Adjusting the Status of Two (2) Employees in the Parks Department. Read by City Clerk

Motion: Commissioner Blythe  
Seconded: Commissioner Newby

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

**Public Comments**

None

## **Departmental Reports**

None

## **City Manager's Report**

Mr. Howard discussed the following item:

1. Budget- announced Sharon Cain and he have met with every department and have another meeting tomorrow. Deadline to present budget to the commission is June 1<sup>st</sup>.
2. Personnel Pay & Classification Plan- continues to work on this plan. He stated that the plan be presented by Ordinance. Mayor Barnes suggested that a Work Session be held to review the Plan and requested that Human Resource and Finance Directors be present. Mr. Howard added that he obtained the salary scale figures from the 2014 KLC Wage and Salary Survey.
3. Bought 2 new mowers for the Parks Building & Grounds Department.
4. Purchased and being installed is an automotive lift for the Vehicle Maintenance Department.
5. When the budget was amended this year it was to include purchases for golf course maintenance department which those items were delivered last week.
6. Public Works- Salt Update  
3,000 tons used \$176,760.00 totals which were twice as much used as last year.
7. Will be presenting more seasonal hires for parks and public works at the next meeting depending on what their needs are at that time.

## **Commissioner Reports**

### **Commissioner Newby**

1. Commissioner Newby noted that he has been attending a couple of the Parks Board meetings and loving it. He continued to encourage the rest of the commission to attend as well. He verified with the clerk that only 2 elected officials can attend and engage in the conversation. However, that they all 5 can attend, but just can't engage in the conversation because that would be qualified as a quorum. He encouraged the commission to attend these meetings as listen as oppose to telling people what to do.

### **Commissioner Baird**

No report

### **Commissioner King**

No report

### **Commissioner Blythe**

1. Sick Donation/ Leave Time: Requested a work session meeting to review this policy and the cap that is currently placed on donation.

**Mayor Barnes**

- 1. Mayor announced that he would like to start the work sessions again in May which will be on the 3<sup>rd</sup> week, Tuesdays at 10:00a.m.
- 2. Mayor announced that he attended the Easter Eggstrvaganza this past weekend which has a great turnout and a big success.
- 3. Mayor stated that he prides himself in a professional way and he asks the commission to return the respect to him the same honor. Mayor added that he would like to be addressed as Mayor, no little buddy. The comments are very disruptive to our community when people disrespect others.

**Adjournment: 6:49 p.m.**

Motion: Commissioner Baird

Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Mayor Barnes	x	

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MAYOR

ATTEST:

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City Clerk