

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
AUGUST 12, 2014  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Barnes called the meeting order 6:00 p.m.**

**PRESENT: Commissioner Baird, Blythe, King, Newby and Mayor Barnes  
ALSO PRESENT: Jimmy Howard; City Manager, Garrett Fowles; City Attorney,  
Lisa Cassity; City Clerk**

**Pledge of Allegiance**

**Presentations**

- 1) KLC Friend of Cities Award- JD Chaney, Deputy Executive Director, KLC
- 2) Battle of Richmond Reenactment- Emily Burns
- 3) Richmond Housing Authority- High Performer Award, Joan Workman
- 4) Clean Indoor Air Ordinance- Madison County Health Department

**Minute Approval:**

- 1) Regular City Commission Meeting held on July 22, 2014 at 6:00 p.m.
- 2) Special Called City Commission Meeting held on August 5, 2014 at 8:30a.m.

Motion: Commissioner Baird  
Seconded: Commissioner King

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Mayor Barnes        | x          |           |

**Ordinance 14-21:** An Ordinance of the City of Richmond, Kentucky Renewing the City's Existing Cable Television Franchise.

**Second Reading**

Read by City Manager

Motion: Commissioner Newby  
Seconded: Commissioner Baird

Commissioner Blythe questioned the current prices for the Basic Tier and stated that he felt like it was too high for the senior citizens in the community.

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Mayor Barnes        | x          |           |

**Ordinance 14-22:** An Ordinance of the City of Richmond, Kentucky Relating to the Sale of Alcoholic Beverages in the City.

**First Reading**

Read by City Attorney

Motion: Commissioner Baird

Seconded: Commissioner Blythe

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Mayor Barnes        | x          |           |

**Ordinance 14-23:** An Ordinance of the City of Richmond, Kentucky, Annexing 5.08 Acres of Land Adjacent to the City Limits- National Real Estate Inc.

**First Reading**

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Commissioner King   |            | x         |
| Mayor Barnes        | x          |           |

**Order 14-102:** An Order of the City of Richmond Revising and Adopting an Athletics and Recreation Coordinator Job Description for the City.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner King

Mayor Barnes questioned by maintenance duties was included in the job description. Mayor Barnes stated that he thought Parks Buildings & Grounds department already performed those maintenance duties, so why are they included in the Athletics & Recreation Coordinator position.

Mr. Howard responded that currently there is an employee in the department that would normally perform these type duties, but can't due to an injury. Mr. Howard asked if the maintenance duties should be struck through, and vote on the description as presented.

Mayor Barnes stated that since Erin Moore, Director of Parks & Recreation is not present that more discussion would be needed. Mayor asked for a Motion to Table Order 14-102 for further discussion.

**TABLED Order 14-102**

Motion: Commissioner Baird

Seconded: Commissioner Blythe

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-103:** An Order of the City of Richmond Accepting the Resignation by an Employee in the Administration Department- Community Development.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-104:** An Order of the City of Richmond Adopting the Changes to the Section 8 Housing Administrative Plan: Project Based Vouchers, Section 36.0.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-105:** An Order of the City of Richmond Transferring and Changing Status of an Employee within the Planning & Zoning Department.

Read by City Clerk

Motion: Commissioner Blythe  
Seconded: Commissioner King

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-106:** An Order of the City of Richmond Hiring a Part Time Parks Security Officer in the Police Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner King

Mr. Howard explained that there are already 2 full time parks security officers and this position will only be part time for 21 hours per week. Mr. Howard added that him and Chief Brock have discussed this position and have agreed it's a part time position.

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-107:** An Order of the City of Richmond, Kentucky Authorizing the Mayor to Make Application for and, Upon Approval, to Enter into an Agreement with the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority and to Execute any documents which are Deemed Necessary to Facilitate and Administer the Project- Irvine Road Area Storm water Improvements, Phase 1

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-108:** An Order of the City of Richmond Declaring Certain Vehicles and Property Surplus in the City and Providing for its Disposal.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Baird

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Mayor Barnes        | x          |           |

**Order 14-109:** An Order of the City of Richmond, Kentucky Authorizing the City to Enter into a Renewal Agreement with Eastern Kentucky University Relative to the City’s use of a Graduate Assistant.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner King

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Baird  | x          |           |
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Mayor Barnes        | x          |           |

**Public Comments**

**1. Bill Mulhern- Richwood Subdivision Homeowners Association President**

Mr. Mulhern requested the following:

1. The city mark arrows on his street entrance at the roundabout area for a safety hazard.
2. The city mark a cross walk across Boggs Lane from the entrance of Richwood Subdivision.
3. Requested the status of the Barlow Homes lawsuit.

**2. Daniel Trost- Citizen**

Mr. Trost questioned if the city considered hotel rooms to also be included in the smoking ban ordinance. Mayor Barnes said that after the last meeting he has discussed this concern with the Health Department but not sure if it will be included or excluded in the drafted ordinance for next meeting. Citizen requested consideration again for allowing private membership smoke lounges to be excluded from the smoking ordinance.

**Departmental Reports**

No reports

**City Manager’s Report**

Mr. Howard discussed the following item:

1. City is looking into re-stamping the crosswalk intersections in the downtown area.
2. Carpet for City Hall 2<sup>nd</sup> floor went out for bids and at the next meeting he will present an Order accepting the bid.

3. The final MAP funds for year ending June 30, 2013 have been issued to the city.
4. The city is in the process of purchasing new street signs and decorative poles such as ECU has recently completed on campus. So far the city has installed 1 decorative sign/pole at the corner of Water Street and Lancaster Ave.
5. Traffic Intersection numbers hung currently on the Bypass and Main Street areas will be replaced with street names. These signs will all be the same reflective requirement by the state and the city plans to fill out an encroachment permit for this process.

### **Commissioner Reports**

#### **Commissioner Blythe**

1. Commented that the no left turn sign is missing at the intersection of Lancaster and Water Street. Mr. Howard responded that he would have it replaced.
2. Commented that whenever he drives in Lake Reba that the pool parking lot is almost full and excited to note that most license plates were from different regions of the state.

#### **Commissioner King**

1. Thanked Mr. Howard for getting street lights back up on Lancaster Ave.

#### **Commissioner Newby**

1. Commented that while the Fire Department Awards was nice, that the employees that attended were required as they were already on duty. He requested that the city keep good communication with their employees especially with Public Safety Departments.

#### **Commissioner Baird**

No report

#### **Mayor Barnes**

Mayor reviewed events and meetings that he attended the past 2 weeks.

Monday July 28<sup>th</sup>

Met with AT&T, KU, Time Warner Cable regarding Water Street Project

Wednesday July 30<sup>th</sup>

Richmond Utilities Board Meeting

Met with Planning & Zoning, and engineers to discuss Water Street Project. Mayor advised citizens and employees not to visit the Water Street Project as it's a very dangerous area. He asked if citizens are interested in the progress to please check out the photos posted on the Facebook page.

Tuesday, August 5<sup>th</sup>

Special Called Meeting 8:30a.m. Approved 3 Grant Applications for Storm water improvements:

1. Taylors Fork Water Shed
2. Hanover & Rice Court
3. Irvine McDowell Park

Friday, August 8<sup>th</sup>  
Met with Water Street Engineers regarding stone selection

News

CSX Railroad Crossings are scheduled for repairs August 18<sup>th</sup>. They have temporary paved there in the meantime.

Thank Bechtel Parson Employees for donating 2.7 tons of food to the Salvation Army!!!!

Excited that all the ECU students will be back in town and that Madison County Public Schools start back tomorrow.

**Adjournment: 7:09 p.m.**

Motion: Commissioner Baird

Seconded: Commissioner Newby

| <b>VOTING:</b>      | <b>YES</b> | <b>NO</b> |
|---------------------|------------|-----------|
| Commissioner Blythe | x          |           |
| Commissioner King   | x          |           |
| Commissioner Newby  | x          |           |
| Commissioner Baird  | x          |           |
| Mayor Barnes        | x          |           |

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MAYOR

ATTEST:

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City Clerk