

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
SEPTEMBER 23, 2014  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Barnes called the meeting order 6:00 p.m.**

**PRESENT: Commissioner Baird, Blythe, King, Newby and Mayor Barnes  
ALSO PRESENT: Jimmy Howard; City Manager, Lisa Cassity; City Clerk  
ABSENT: Garrett Fowles; City Attorney**

**Pledge of Allegiance**

**Presentations**

- 1) Power of Pink Event- Richmond Athletic Club
- 2) Madison County Adult Education Week Proclamation- Dr. Paula Jones
- 3) Oak Street Residents
  - A) Sandy Hunter- resident
  - B) Kate Egerton- resident
  - C) Barbara Gurdley- resident
  - D) Charleen Power- resident

Residents that reside on Oak Street brought the following concerns to the Commission:

- 1) Parking- on street, across sidewalks, in front yards
- 2) Classified particular homes on the street as Boarding Houses- have 8 students un-related living in one home.
- 3) Public Safety- students drinking in the streets with open containers
- 4) Noise- party's and trash in front yards

Mayor explained to the commission that he and Police Chief Brook met with residents last week and had a meeting today with Codes, Planning & Zoning, City Attorney and City Manager to discuss solutions. Mayor explained that the Oak Street area is zoned R3 for multifamily which makes the solutions process even harder to enforce these concerns.

Garrett Fowles explained that if the area was zoned an R1 all these issues would be unlawful, however the city is looking at holding the property owners accountable for their tenants.

- 4) Economic and Industrial Development Update- Tonita Goodwin

**Minute Approval:**

- 1) Regular City Commission Meeting held on September 09, 2014 at 6:00 p.m.

Motion: Commissioner Baird  
Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

**Ordinance 14-27:** An Ordinance of the City of Richmond Adopting an Amended Annual Budget for the City of Richmond for the Fiscal Year 2015 by Estimating Revenues and Resources and Appropriating Funds for the Operation of City Government.

**Second Reading**

Read by City Manager

Motion: Commissioner Newby  
Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

**Order 14-120:** An Order of the City of Richmond Declaring Certain Property Surplus and Providing for the Disposition of the Surplus Property.

Read by City Clerk

Motion: Commissioner Blythe  
Seconded: Commissioner King

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Mayor Barnes	x	

**Order 14-121:** An Order of the City of Richmond Awarding a Bid for Street Paving.

Read by City Clerk

Motion: Commissioner Baird  
Seconded: Commissioner Blythe

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Mayor Barnes	x	

**Order 14-122:** An Order of the City of Richmond Hiring a Part Time Employee for Switchboard Operator at City Hall.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

**VOTING:** YES NO

Commissioner Baird x

Commissioner Blythe x

Commissioner King x

Commissioner Newby x

Mayor Barnes x

**Order 14-123:** An Order of the City of Richmond Correcting Order 14-110 and Donating Surplus Vehicles.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Baird

**VOTING:** YES NO

Commissioner Blythe x

Commissioner King x

Commissioner Newby x

Commissioner Baird x

Mayor Barnes x

**Order 14-124:** An Order of the City of Richmond Awarding a Bid for the Purchase and Installation of HVAC for City Hall.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

**VOTING:** YES NO

Commissioner King x

Commissioner Newby x

Commissioner Baird x

Commissioner Blythe x

Mayor Barnes x

**Order 14-125:** An Order of the City of Richmond Amending Order 14-104 for the Section 8 Housing Administrative Plan: Project Based Vouchers, Section 36.0.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

**VOTING:** YES NO

Commissioner Newby x

Commissioner Baird x

Commissioner Blythe x

Commissioner King	x
Mayor Barnes	x

**Public Comments**

Leann Beaty- Resident of Wilmore Park, Jack Hunter Way

Ms. Beaty requested that the streets in her development be dedicated into the City. Ms. Beaty explained that she received a check list from the Planning & Zoning Department to be completed before the city would consider taking in the development. She explained that those items have been completed with 100% of residents waiving the right for sidewalks.

Mayor Barnes questioned that all the property owners in Wilmore Park actually owns and maintains the streets. He explained that he has looked into this request already and found that the specs for the development does not meet the requirements for city developments and have already denied this request. Mayor suggested that Planning & Zoning Department meets with the Wilmore Park residents to discuss this request in more detail.

**Departmental Reports**

none

**City Manager's Report**

Mr. Howard discussed the following item:

1. Purchased carpet for 2<sup>nd</sup> floor City Hall and new furniture for the administration office.
2. City Hall basement is under construction for the placement of Planning & Zoning and Codes departments.
3. South 2<sup>nd</sup> Street project be the Elks building will be completed this week.
4. CSX railroad crossing repairs at Main Street and Irvine were completed.
5. The walking trail located in the city Million Park will be repaired and repaved.
6. Bike lanes- filled out an encroachment permit to the state for approval to place bike lanes on W. Main Street from Lancaster to the Robert Martin Bypass.
7. Auditors will begin next month.

**Commissioner Reports**

**Commissioner Blythe**

1. September 17<sup>th</sup> Constitution Day Proclamation- He discussed how he presented a proclamation on behalf of the city at EKU.
2. Blue Grass Army Depot- He announced that he had a recent visit to the chemical weapons destruction facilities and feels that the process is very impressive. He encouraged all citizens to visit the Outreach Center as they are available for public awareness on the process.
3. Water Street Construction- He asked that citizen be patient as the project will cross over Main Street soon.
4. October 16<sup>th</sup> is Faith Task Force event 5-7pm at the YMCA and topic is heroin in our community.

5. Mother- He thanked everyone for all the prayers and support as his 90 year old mother recovers in the hospital.

**Commissioner Baird**

1. Halloween Hoe Down Event- Announced that the event will be downtown this year at the Courthouse Square on October 30<sup>th</sup>.

**Commissioner Newby**

No report

**Commissioner King**

1. Salvation Army- Asked citizens to donate any food as their supplies are down.

**Mayor Barnes**

1. Water Street Project- crossing of Main Street for the Water Street Project expected to start early October with street to be closed 6 weeks. Mayor announced that he and Mr. Howard visited the businesses in that area to ensure business was flowing as normal for their customers. He ensured the public that he would keep them informed and has not received any complaints. He asked that someone from the city contact the funeral homes to notify them of the closing.

2. Water Street easement from CSX railroad- Announced that he and Mr. Howard have been working with CSX to obtain an easement to bore underneath the railroad for the Water Street project.

3. City Candidate Forum- Announced that the city candidate forum is next Tuesday night at 6:00 p.m. at the ECU Center for Arts and encouraged the public to attend.

**Adjournment: 7:54 p.m.**

Motion: Commissioner Newby

Seconded: Commissioner Blythe

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner King	x	
Commissioner Newby	x	
Mayor Barnes	x	

\_\_\_\_\_  
MAYOR

ATTEST:

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City Clerk