

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
OCTOBER 13, 2015
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Barnes called the meeting order 6:00 p.m.

**PRESENT: Commissioner Baird, Blythe, Morgan, Newby and Mayor Barnes
ALSO PRESENT: Richard Thomas; Interim City Manager, Lisa Cassity; City Clerk, Garrett Fowles; City Attorney**

Pledge of Allegiance

Presentations:

- 1) International Alpha Delta Kappa Month Proclamation

Minute Approval:

- 1) Regular Commission Meeting held on September 22, 2015 at 6:00 p.m.
- 2) Special Called Meeting held on September 24, 2015 at 1:00 p.m.
- 3) Special Called Meeting held on October 6, 2015 at 9:00 a.m.

Motion: Commissioner Baird

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Ordinance 15-19: An Ordinance of the City of Richmond, Kentucky Amending the Zoning Ordinance Relative to Breweries, Micro-Breweries, Wineries, Micro-Wineries, Distilleries, Micro-Distilleries, and Brewpubs.

Second Reading

Read by City Attorney

Motion: Commissioner Morgan

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Ordinance 15-21: An Ordinance of the City of Richmond, Kentucky Changing the Zone for Property at 1000 Oldham Ave in the City Limits.

Second Reading

Read by City Manager

Motion: Commissioner Blythe

Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Ordinance 15-23: An Ordinance of the City of Richmond, Kentucky Establishing a No Parking Zone on a Street in the City.

First Reading

Read by City Manager

Motion: Commissioner Newby

Seconded: Commissioner Blythe

Mr. Thomas informed the Commission that the residents from this subdivision requested this change with a petition submitted.

Ordinance 15-24: An Ordinance of the City of Richmond, Kentucky Imposing Fees to be Charged to Recover Costs of Capital Improvements to the City Sanitary Sewer System.

First Reading

Read by City Attorney

Motion: Commissioner Morgan

Seconded: Commissioner Newby

Scott Althausser came before the Commission to discuss Ordinance. He also pointed out that in section G that would give the Richmond Utility board the authority to grant a waiver on the fee if it's a revitalized piece of property. Most properties that would be eligible for the wavier are organizations such as Habitat for Humanity, etc.

Commissioner Morgan commented that this Ordinance not only is simplified, it reduces fees in some and often no increases and allowed for wavier fees on improved properties. He stated that he supported the Ordinance changes.

Ordinance 15-25: An Ordinance of the City of Richmond, Kentucky Imposing Fees to be Charged to Recover Costs of Capital Improvements to the City Water System.

First Reading

Read by City Attorney

Motion: Commissioner Blythe

Seconded: Commissioner Baird

Scott Althaus also explained to the Commission this Ordinance had the same rates but related to water fees.

Order 15-127: An Order of the City of Richmond Awarding a Bid for Street Paving.

Read by City Manager

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Commissioner Blythe questioned for those streets that weren't selected for complete paving if those could just be patched. Mr. Thomas responded that the Street Department is currently patching those areas. Mr. Thomas also informed the Commission that paving would begin next week and residents in those neighborhoods would be notified of the work.

TABLED Order 15-128: An Order of the Board of Commissioners of the City of Richmond, Kentucky Amending the City's Personnel Policy Relative to the Suspension of City Employees.

Read by City Manager

Motion: Commissioner Morgan

Seconded: Commissioner Newby

Mayor Barnes questioned Department Heads authorization to give employees suspension and for how many days. Mr. Thomas responded that he didn't know and asked the commission to Table Order 15-128 until further clarification from Human Resources.

Motion to Table 15-128: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

TABLE ORDER 15-131 until next Regular Meeting

Order 15-131: An Order of the City of Richmond Awarding a Bid for the Roadway Repair and Final Asphalt Paving of Fieldstone Subdivision.

Order was not read.

Garrett Fowles explained to the Commission that he had a meeting yesterday with the developer Woodall, a representative from one of the Bonding Insurance Companies on Phase 1 and with the City Manager and Planning & Zoning Director. He explained that the meeting was productive that the Woodall has agreed to complete minor work so the paving can be completed. He assured the City that the work would be completed in a timely manner (20-25 days) before the asphalt company closes for the season. Such work would include concrete curbs, gutter repairs, base coat repairs and conduit across the streets for electric street poles.

Mr. Thomas assured the Commission that he would continue to follow up with Woodall every week to ensure work is being completed in a timely manner. He asked the Commission to Table Order 15-131 until the next meeting so Woodall can complete the work.

Commissioner Morgan asked that the residents be informed of this change.

Motion to Table Order 15-131 until next Regular Meeting: Commissioner Baird
 Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Order 15-132: An Order of the City of Richmond Hiring a Codes Enforcement Director for the Codes Department.

Read by Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Order 15-133: An Order of the City of Richmond Hiring Full Time Workers for the Public Works Department.

Read by Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	

Commissioner Baird x
Mayor Barnes x

Order 15-134: An Order of the City of Richmond Accepting Two Resignations by Employees in the Police Department.

Read by Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

Commissioner Blythe commented that the employees requested an exit interview and if that would be granted. Mr. Thomas responded that there have been some changes to the request but it would be granted.

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Order 15-135: An Order of the City of Richmond Adopting an Administrative Support Specialist Job Description for the City.

Read by Clerk

Motion: Commissioner Newby

Seconded: Commissioner Morgan

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Order 15-136: An Order of the Board of Commissioners of the City of Richmond, Kentucky Appointing a City Manager.

Read by City Attorney

Motion: Commissioner Baird

Seconded: Commissioner Morgan

Commissioner Blythe questioned that this was not contractual, so is it an “at will” employment.

Mr. Fowles responded that the position is appointed also such as the City Clerk, City Attorney and Chiefs which is different than “at will” employees.

Commissioner Blythe responded that he understood the spirit of the Order and requested that the city continue to seek to fill on a more permanent basis. He also asked if the job description has been formulated yet for assistant city manager position.

Mr. Thomas responded that he would have that prepared by the end of the year.

All commission members complimented Mr. Thomas for his work.

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Public Comments

1. Scott Mandl- Hertiage Place Subdivision

Mr. Mandel thanked the Elected Officials for their service and spoke on behalf of the HOA for Heritage Place, and Deacon Hills Subdivisions with concerns of possible zone change being proposed for portions of the undeveloped property.

Mayor Barnes responded to Mr. Mandel that he was out of order because the request that he spoke about has not been presented to the Commission or on the agenda.

Mr. Mandel requested to still speak to the Commission has a possible new development has been added to the zone change. Mayor granted the 5 minute comment.

Mr. Mandel spoke in opposition of the possible R-2 (duplexes) zone change being discussed now for the property in addition to the assisted living facility. He commented that the City has done everything to accommodate the developers but feels the city needs to keep in mind for this proposed zone change the residents/shoppers of the area. He further stated that the resident support an R-1 zone for that area.

Mayor Barnes stopped Mr. Mandel as he had reached his 5 minute comment.

Commissioner Blythe stated that he agreed with the Mayor that the comments made tonight in regards to a zone change have not be presented to the Commission and felt that it was all “hear say” at this point. He questioned who the person was that was going to request for the zone change because it hadn’t been officially placed on the agenda for discussion. He assured Mr. Mandel that the Commission was listening and sympathizing with him and taking notes.

Departmental Reports

None

City Manager’s Report

Mr. Thomas discussed the following items:

1. Saturday Surplus Sale brought in \$24,000.00
2. Madison County Safe Coalition will be putting up yard signs in regards to awareness of Texting while walking and driving. Signs have been approved to be up for 2 weeks and have been communicated with Codes as an Awareness grant campaign.
3. KLC Conference Awards- City Official Training Level 1: Lisa Cassity, and Jason Morgan, Level 2: Commissioner Blythe and Mayor Barnes.

Commissioner Reports

Commissioner Blythe

1. Lake Street and East Main Street is a dangerous intersection. He commented that there are cars parked right up to the curb and vehicles have to pull out into to traffic so they can pull out.

2. East Walnut and Second Street there are 2 large vacant homes which residents have noticed that there are people in and out of those vacant properties. He asked that these properties be boarded up for safety.

Chief Brock responded that his department has already requested the properties be boarded up along with other properties in that area. He stated there has been an illegal person trespassing in those properties which were arrested.

Mr. Thomas has also spoken with residents in that area and is actively working on cleaning up these properties.

Commissioner Blythe commented on the appearance of the city.

Mayor Barnes responded that city allocates over \$70,000.00 to clean up these type properties and it's a legal process.

Commissioner Morgan

1. Commented on several nuisances in the city such as illegally parked cars, abandoned houses and encouraged the commission that take sections of the city at a time to clean up. He asked the city be more proactive on these issues.

Mr. Thomas commented that there are Codes Officers that are actively addressing issues and being proactive.

Mr. Philip Hurt addressed the commission and stated that he has property maintenance in his background and will work aggressively on cleaning up these properties as these are crime know areas.

Commissioner Newby

No report

Commissioner Baird

1. Congrats to Madison Central girl's golf team for State Champions.

2. Senior Citizen Center Luncheon this Thursday.

3. Unity Breakfast this Saturday

Mayor Barnes

1.

Adjournment: 7:13 p.m.

Motion: Commissioner Baird

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	

Mayor Barnes

x

MAYOR

ATTEST:

City Clerk