

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
NOVEMBER 24, 2015
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Barnes called the meeting order 6:00 p.m.

**PRESENT: Commissioner Baird, Blythe, Morgan, Newby and Mayor Barnes
ALSO PRESENT: Richard Thomas; City Manager, Lisa Cassity; City Clerk,
Garrett Fowles; City Attorney**

Pledge of Allegiance

Presentations:

- 1) Repurpose Gas Pipeline, and Update on Bluegrass Army Depot Demil Project- Craig Williams (**ATTACHED**)

Minute Approval:

- 1) Regular Commission Meeting held on October 27, 2015 at 6:00 p.m.

Motion: Commissioner Baird

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Order 15-138: An Order of the City of Richmond, Kentucky Authorizing the City to Grant Tax Incentives to Alumisource Corporation.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Morgan

Commissioner Blythe questioned who requested the tax incentive.

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

Order 15-139: An Order of the City of Richmond Adopting Job Descriptions for the City Information Technology Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

Commissioner Blythe questioned if the Assistant City Manager job description was still being created.

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Order 15-140: An Order of the City of Richmond Adjusting Employee Job Titles within the IT Department.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Order 15-141: An Order of the City of Richmond Entering into a Lease Agreement with Section 8 Housing.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Order 15-142: An Order of the City of Richmond Renewing a Contract for the Professional Services to Manager the Charity Tracker Program.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

Commissioner Blythe questioned if any records were brought tonight to indicate how the program is going.

Mr. Thomas listed the 3 main organizations which utilize the tracker program, as well as how many people served, acts of kindness and dollar amounts of program.

Mayor Barnes mentioned that this program was a budgeted item when the budget was approved and asked that maybe once the contract is approved the three main organizations come in to City Hall and discuss the future of the program.

Commissioner Blythe questioned if the program was beneficial considering that Ms. Cook was paid out \$12,130.00 the past 12 months to manage the program.

Mayor questioned Commissioner Blythe why his church didn't participate in the program like many churches. Commissioner Blythe responded that it was the annual fee cost and was it beneficial.

Mr. Thomas announced that when the program started the annual fee was \$270.00 and now Ms. Cook has gotten the annual fee to \$162.00.

Commissioner Baird reminded the commission the program was originally started to prevent citizens from double dipping on services so more people were served. She explained that one year a child got 4 bikes because they went to all these organizations during Christmas and signing up for assistance. She felt that this program kept track of the families and how much each receive from these organizations so more people can be served in our community.

Commissioner Morgan questioned if Ms. Cooks salary was worth the program since there continues to be a lack of participation. He suggested that maybe the city have a 6 month trial on program.

Mayor Barnes questioned how the program was going to be evaluated.

Commissioner Morgan responded with more participation.

Commissioner Blythe questioned why the city has to spend the money to pay someone to manage the program and suggested that maybe the organizations participating cover her salary.

Mayor Barnes that the program has been going for 2 years and felt maybe with all the issues that the city should just absorb the fee so these organizations and churches can see the benefits that we're trying to achieve.

Mr. Thomas mentioned that Ms. Cook does other things to promote the program such as website management and contacting the organizations.

Commissioner Morgan questioned if her duties could be expanded to provide more support for all charity programs.

Mr. Thomas suggested that Ms. Cook attend an upcoming Workshop meeting to discuss these exact questions and concerns.

VOTING:	YES	NO
Commissioner Blythe		x
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

Order 15-143: An Order of the City of Richmond Promoting Fire Department Employees to the Rank of Fire Captain.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING: YES NO

Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Order 15-144: An Order of the City of Richmond Hiring a Grants Compliance/ Disbursements Clerk for the Finance Department.

Read by City Clerk

Motion: Commissioner Baird

Seconded: Commissioner Morgan

VOTING: YES NO

Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Order 15-145: An Order of the City of Richmond Hiring a Safety and Risk Management Administrative Assistant for the Administration Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Baird

VOTING: YES NO

Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Order 15-146: An Order of the City of Richmond Hiring Full Time Workers for the Public Works Department.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Blythe

VOTING: YES NO

Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	

Mayor Barnes x

Order 15-147: An Order of the City of Richmond Adjusting Two Employees Status within the Recycle Department.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING: YES NO

Commissioner Morgan x

Commissioner Newby x

Commissioner Baird x

Commissioner Blythe x

Mayor Barnes x

Order 15-148: An Order of the City of Richmond Hiring Full Time Workers for the Recycle Department.

Read by City Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Blythe

VOTING: YES NO

Commissioner Newby x

Commissioner Baird x

Commissioner Blythe x

Commissioner Morgan x

Mayor Barnes x

Order 15-149: An Order of the City of Richmond Hiring Two Candidates for the Richmond Police Department.

Read by City Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Morgan

VOTING: YES NO

Commissioner Baird x

Commissioner Blythe x

Commissioner Morgan x

Commissioner Newby x

Mayor Barnes x

Public Comments

None

Departmental Reports

None

City Manager's Report

Mr. Thomas discussed the following items:

1. Replacement of City Garbage Packer Truck
2. Christmas Parade
3. Closing city offices for Thanksgiving holiday
4. Richmond Downtown Association- painting fire hydrant project

Board of Commissioner's Discussion

Commissioner Blythe

1. Seasons of Joy- stated that Richmond is wonderful community which currently has a dark cloud over us, but we have demonstrated great appreciation for ourselves and others this past month.

Commissioner Morgan

1. Questioned the number of employees that have lost vacation time because it was denied.
2. Questioned merit raises and were any awarded and have the evaluations been completed.
3. Mentioned during a police officer exit interview that it was indicated the reason for leaving was due to the pay scale. He referred to a pay scale that had been provided to City Hall. He stated that it was obvious that the years 4-5 for officers are when they are resigning. He asked that merit raises be considered for the police department.
4. Turpin/ Ballard Drive- Asked the commission to consider cleaning up this area of town as it's become a plaque just like the rogue motels because their easy access to the interstate. He urged the commission to find solutions for these areas of town and known criminal activity. He also questioned if Section 8 Housing subsidizes these areas of town and does that program do onsite inspections for safety.

Commissioner Newby

No report

Commissioner Baird

1. Stated that she has gratitude for all public service and feels that Richmond is a great city.
2. Holiday Happening Craft Show
3. Happy Thanksgiving

Mayor Barnes

1. Thanked the Fire Department for placing up Christmas Decorations in the city.
 2. Acknowledged that the Police department is understaffed, but stated that the department is budgeted for 60 and the DOJCT training has been extended now to 24 weeks then 18 weeks field training. He felt that the hiring process for the department is extremely long and that the department has just completed another application process and hired 2 tonight.
- He wanted to remind the citizens that Richmond is a safe community and acknowledges there are bad places in town but our culture and society right now is very complicated. He again assured the citizens that Richmond is safe and even if the department were fully

staffed would things be different in society. However he felt very proud of our Police Department and community the past weeks.

Executive Session- KRS 61.810 (1) (c) Potential Litigation at 7:30 p.m.
(Conference Room)

Motion: Commissioner Baird
Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

Out of Executive Session at 7:40 p.m.

Motion: Commissioner Newby
Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Back into Regular Session at 7:41 p.m.

Motion: Commissioner Blythe
Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Amend the Agenda

Motion to Amend the Agenda to include Order 15-150

Motion: Commissioner Baird
Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Order 15-150: An Order of the Board of Commissioners of the City of Richmond,
Kentucky Authorizing the Acceptance of a Settlement Offer Relating to the High
Meadows Subdivision.

Read by City Attorney

Motion: Commissioner Morgan

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

Adjournment: 7:45 p.m.

Motion: Commissioner Morgan

Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

MAYOR

ATTEST:

City Clerk