

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
MAY 10, 2016
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Barnes called the meeting order 6:00 p.m.

**PRESENT: Commissioner Baird, Blythe, Morgan, Newby and Mayor Barnes
ALSO PRESENT: Richard Thomas; City Manager, Garrett Fowles; City Attorney,
Wanda Bailey; Clerk
ABSENT: Lisa Cassity; City Clerk**

Pledge of Allegiance

Presentations:

- 1) Alcoholic Beverage Control Administrator Update- Mark Shepherd
(ATTACHED)

Minute Approval:

- 1) Regular Commission Meeting held on April 26, 2016 at 6:00 p.m.

Motion: Commissioner Newby

Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

MOTION to take Tabled Ordinance 16-15 back on the Agenda for First Reading

Motion: Commissioner Morgan

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

TABLED Ordinance 16-15: An Ordinance of the City of Richmond, Kentucky
Amending the City's Development Ordinance Relating to Rooming and Boarding
Houses, Group Homes, and Residential Care Facilities; Providing for Fines for

unlawful Location of Rooming and Boarding Houses and Group Homes; and placing any Such Fines on Ad Valorem Tax Bills for Collection.

First Reading

Read by City Attorney

Motion: Commissioner Baird

Seconded: Commissioner Morgan

Ordinance 16-16: An Ordinance of the City of Richmond, Kentucky Accepting the Dedication of Certain Streets within the City.

First Reading

Read by City Manager

Motion: Commissioner Baird

Seconded: Commissioner Blythe

Order 16-55: An Order of the Board of Commissioners of the City of Richmond, Kentucky Accepting the Resignation of the Police Chief.

Read by City Manager

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Mayor Barnes	x	

Order 16-56: An Order of the City of Richmond Accepting a Retirement by an Employee in the Police Department.

Read by Clerk

Motion: Commissioner Morgan

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

Order 16-57: An Order of the City of Richmond Hiring a Safety and Risk Management Administrative Assistant for Administration Department.

Read by Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	

Commissioner Baird	x
Commissioner Blythe	x
Mayor Barnes	x

Order 16-58: An Order of the City of Richmond Hiring a Part Time Officer for the Richmond Police Department.

Read by Clerk

Motion: Commissioner Blythe

Seconded: Commissioner Baird

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

Order 16-59: An Order of the City of Richmond Awarding a Bid for the Renovation of City Hall Second Floor- Educational Training Conference and Office Spaces.

Read by Clerk

Motion: Commissioner Baird

Seconded: Commissioner Blythe

Commissioner Blythe questioned if the space has been identified on how it will be used as relation to the offices.

Mayor Barnes responded that for example one of the offices will be used for the Safety and Risk Assistant that was hired tonight will have an office in this space.

Mr. Thomas also responded that yes there will be office space added, but nothing assigned as of right now. Will be moving copy machine and add more storage space. He added that this is needed for our preventative health care classes and have local educational classes in this area.

Commissioner Blythe questioned how this room will be different from the chambers room.

Mr. Thomas responded that this room will be more set up with desks and have electronic access for videos.

Commissioner Baird she has spoken with other employees that said at one time there were a lot of trainings that went on for employees such as CPR, Ethics, etc. She added that she thinks this space is great.

VOTING:	YES	NO
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan		x
Commissioner Newby		x
Mayor Barnes	x	

AMEND AGENDA to Include Order 16-60

Motion: Commissioner Baird

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Blythe	x	
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Mayor Barnes	x	

Order 16-60: An Order of the City of Richmond Adopting a Job Description for the City Police Department.

Read by Clerk

Motion: Commissioner Newby

Seconded: Commissioner Blythe

VOTING:	YES	NO
Commissioner Morgan	x	
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Mayor Barnes	x	

Public Comments

1. Jerry Hurst

Citizen requested update on alleyway closer that he previously brought to a commission meeting.

2. Mary Ellen Claudie

Citizen thanked the commission for acting on Ordinance 16-15.

Departmental Reports

1. Larry Brock- Chief of Police

Thanked Commission for the kind words and honored to serve as his hometown as the Police Chief.

2. Wayne Long- Chief of Fire

Mayor informed the Fire Chief that he had a phone call today from the Fireworks Retailer that requested the permanent location which was voted down last meeting. Mayor explained that the retailer jumped around during conversation and was still requesting that location.

Chief responded that the same retailer continues to contact the Fire and Codes Department with efforts that the permanent location can still happen. Again Chief

informed the Commission that he has informed them that the ordinance was voted down, however temporary tents can be set up with a time frame restriction.

City Manager’s Report

1. Reminder tomorrow is the annual City vs County Blood Drive challenge.

Board of Commissioner’s Discussion

Commissioner Blythe

1. Citizens are commenting on how nice the city entrances look, however still have concerns for abandoned or condemned houses. Mr. Thomas responded that in June the Codes Enforcement Board will meet with 3 possible issues.
2. Election Signs.
3. Thanked Chief Brock for his service.

Commissioner Morgan

1. Questioned if the Accounting Software will be bid out.
2. Thanked Chief Brock for his service.

Commissioner Baird

None

Commissioner Newby

None

Mayor Barnes

1. Codes Enforcement Board will be a great addition to the city with enforcement on keeping the city appealing.
2. YMCA dinner last night and thanked the YMCA for being a part of the community.
3. Announced that ECU will be out next week for the summer.
4. Thanked Chief Brock for his service.

Adjournment: 6:51 p.m.

Motion: Commissioner Blythe

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Baird	x	
Commissioner Blythe	x	
Commissioner Morgan	x	
Mayor Barnes	x	

MAYOR

ATTEST:

City Clerk