

**RICHMOND CITY ETHICS BOARD
MINUTES
SPECIAL CALLED MEETING
MAY 07, 2021
CITY HALL
SECOND FLOOR TRAINING ROOM/ ZOOM
2:00 PM**

PRESENT IN-PERSON: Brooke Bowman, Susan Vanstone, and Cecile Schubert:

Board Chair

PRESENT VIA ZOOM: Wes Browne

ALSO PRESENT: Lisa Cassity; City Clerk, Tyler Frazier: City Attorney

ABSENT: Bob Moody

PURPOSE:

- 1. Review Financial Disclosure Forms for Richmond City Elected Officials and Candidates.**
- 2. Review Ethics Ordinance**

Board reviewed all forms and found no substantial issues. One minor issue was addressed to request that Mike Brewer include his phone number on page 2 (Filer's Business Phone Number. Issue was corrected by Mr. Brewer on May 11, 2021.

Board Member Bob Moody mailed back the Financial Disclosure Forms after review and signed off on all documents.

Tyler Frazier provided the Ethics Ordinance and City Employee Personnel Manual Section under Conflict of Interest (pages 84-88). He explained that the city has adopted an updated personnel policy and requested the ethics board to review if this section needed to also be updated within the ethics ordinance.

No Action Taken.

Board members took documents with them to review and agreed to meet at a later date if amendments were deemed necessary.

Adjournment: 2:30 p.m.

City Clerk

