

**RICHMOND CITY COMMISSION  
MINUTES  
REGULAR MEETING  
SEPTEMBER 12, 2023  
CITY HALL  
COMMISSION CHAMBERS  
6:00 PM**

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**Mayor Blythe called the meeting to order at 6:00 p.m.**

**PRESENT: Commissioner Brewer, Cole, Goble, and Mayor Blythe  
ALSO PRESENT: Rob Minerich: City Manager, Tyler Frazier: City Attorney, Lisa  
Cassity: City Clerk  
ABSENT: Commissioner Newby**

**Presentations**

- 1) Battle of Richmond Follow-up: David Jones
- 2) Tourism Recognition- Lori Tatum

**Minutes**

- 1) Regular Commissioner Meeting held on August 22, 2023 at 6:00 p.m.

Motion: Commissioner Cole

Seconded: Commissioner Goble

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Mayor Blythe	x	

**Ordinance 23-28:** An Ordinance of the City of Richmond Amending the ARPA Budget for the City of Richmond for the Fiscal Year 2024 Estimating Revenues and Resources and Appropriating Funds for the Operations of City Government.

**Second Reading**

Read by City Manager

Motion: Commissioner Goble

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Mayor Blythe	x	

**Ordinance 23-29:** An Ordinance of the City of Richmond Levying an Ad Valorem Tax for the 2023 Year Upon all Property Situated in the City that is Subject to Taxation.

**Second Reading**

Read by City Clerk

Motion: Commissioner Cole

Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

**Ordinance 23-30:** An Ordinance of the City of Richmond, Kentucky Annexing Property into the City Boundaries and Assigning Zone Classification for 371 South Eight-Second Drive.

**First Reading**

Read by City Clerk

Motion: Commissioner Goble

Seconded: Commissioner Brewer

NO Vote Taken

**Ordinance 23-31:** An Ordinance of the City of Richmond Amending Ordinance A-106 Concerning the Richmond Utilities Board.

**First Reading**

Read by City Clerk

Motion: Commissioner Goble

Seconded: Commissioner Cole

NO Vote Taken

**Order 23-156:** An Order of the City of Richmond, Kentucky Terminating Contract Drafting & Negotiation Period for Management of Section 8 and Withdrawing RFP.

**City Attorney notified the commission that the applicant has now pulled their RFP and this item can be withdrawn from the agenda. Mayor noted that he has seen the email and looked through their letter.**

**Ordinance 23-32:** An Ordinance of the City of Richmond, Kentucky Establishing a Section 8 Housing Authority with Place and Time for the Regular Meetings.

**First Reading**

Read by City Attorney

Motion: Commissioner Cole

Seconded: Commissioner Brewer

Commissioner Cole questioned the difference between the current Housing Authority Board and the creation of this additional Housing Authority Board, and further questioned the differences in programming.

Commissioner Brewer stated that he hopes the city can move along on this issue since the RFP was pulled by the applicant.

Mayor Blythe provided some back story on this issue for the new commissioners to grasp the complexity of moving forward.

City Manager stated that this wasn't an issue until the department stopped reporting to the City Commission.

Executive Director interrupted from the audience and ask the Mayor if she could approach the podium to respond. She stated that when she took over in 2007 that the City Clerk could not find the By-Laws on how the department oversight was set up. However, in 2021 the City Commission created new By-Laws with a Board to meet quarterly for better oversight.

Commission agreed to have a Special Called Meeting on Monday September 25<sup>th</sup> at 9:00 a.m. to further discuss this Department going forward.

NO Vote Taken

**Order 23-146:** An Order of the City of Richmond Hiring a Police Officer.

Read by Clerk

Motion: Commissioner Cole

Seconded: Commissioner Goble

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

**Order 23-147:** An Order of the City of Richmond Hiring an Administrative Support Specialist for the Police Records Department.

Read by Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Cole

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	absent	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

**Order 23-148:** An Order of the City of Richmond Entering into a Mutual Aid Agreement with the Lexington-Fayette Urban County Government.

Read by Clerk

Motion: Commissioner Cole

Seconded: Commissioner Goble

**VOTING: YES NO**

Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Mayor Blythe	x	

**Order 23-149:** An Order of the City of Richmond, Kentucky Approving a Contract between The Vitality Group, LLC and the City, for a Wellness Program and Authorizing the Mayor to Execute same on Behalf of the City.

Read by City Manager

Motion: Commissioner Goble

Seconded: Commissioner Cole

**VOTING: YES NO**

Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 23-150:** An Order of the City of Richmond Accepting a Retirement by an Employee in the Fire Department- Farthing

Read by Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

**VOTING: YES NO**

Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

**Order 23-151:** An Order of the City of Richmond Accepting a Retirement by an Employee in the Fire Department- Sebastian

Read by Clerk

Motion: Commissioner Cole

Seconded: Commissioner Goble

**VOTING: YES NO**

Commissioner Newby	absent	
Commissioner Brewer	x	

Commissioner Cole x  
Commissioner Goble x  
Mayor Blythe x

**Order 23-152:** An Order of the City of Richmond Adjusting an Employee Status within the Fire Department for Training Officer.

Read by Clerk

Motion: Commissioner Cole

Seconded: Commissioner Brewer

**VOTING: YES NO**

Commissioner Brewer x  
Commissioner Cole x  
Commissioner Goble x  
Commissioner Newby absent  
Mayor Blythe x

**Order 23-153:** A Joint Resolution of Madison County, City of Berea, and City of Richmond Acknowledging the Desire to Collaborate on Post-CSEPP Projects Impacting all Jurisdictions.

Read by Clerk

Motion: Commissioner Goble

Seconded: Commissioner Cole

**VOTING: YES NO**

Commissioner Cole x  
Commissioner Goble x  
Commissioner Newby absent  
Commissioner Brewer x  
Mayor Blythe x

**Order 23-154:** An Order of the City of Richmond, Kentucky Re-Appointing Members to the Richmond Utilities Board.

Read by Clerk

Motion: Commissioner Goble

Seconded: Commissioner Cole

**VOTING: YES NO**

Commissioner Goble x  
Commissioner Newby absent  
Commissioner Brewer x  
Commissioner Cole x  
Mayor Blythe x

**Order 23-155:** An Order of the City of Richmond RE-Appointing Member to the Richmond Tourism Commission.

Read by Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Newby	absent	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

**Order 23-157:** An Order of the City of Richmond, Kentucky Authorizing the City to Serve as the Grantee with the Opportunity Kentucky Grant as Awarded for the Richmond Industrial Park South III KPDI Project.

Read by City Attorney

Motion: Commissioner Cole

Seconded: Commissioner Goble

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Mayor Blythe	x	

**Order 23-158:** An Order of the City of Richmond Promoting an Employee within the Public Works Department.

Read by Clerk

Motion: Commissioner Cole

Seconded: Commissioner Goble

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Mayor Blythe	x	

**Order 23-159:** An Order of the City of Richmond Hiring a Parks Security Officer for the Police Department.

Read by Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Goble

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Goble	x	
Commissioner Newby	absent	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

**Order 23-160:** An Order of the City of Richmond Awarding a Bid for the Purchase of Utility Vehicles.

Read by City Manager  
Motion: Commissioner Goble  
Seconded: Commissioner Brewer

<b>VOTING:</b>	<b>YES</b>	<b>NO</b>
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	absent	
Mayor Blythe	x	

**Public Comments - None**

**City Manager's Report-**

1. Camp Catalpa Update- starting next week the trees will be cleaned up by contractor and how to be completed by first of October.
2. Main Street Light Project Update- 5 new lights have been installed today.
3. Employee Safety / Appreciation 2<sup>nd</sup> Annual Event is September 13<sup>th</sup>.
4. New Park Bond Issuance will take place Thursday, then we'll have a ground breaking ceremony in October.

**Board of Commissioner's Discussion**

**Brewer-**

1. Condolences for passing of Coach Roy Kidd.
2. Questioned when the new flock cameras will be ready with permit approval.

**Newby-** absent

**Goble-**

1. Condolences for passing of Coach Roy Kidd.
2. Leadership Madison County program started this week with their focus on Community Service.

**Cole-**

1. God's Outreach Fundraiser (Tracks for Packs) is Saturday.
2. Condolences for passing of Coach Roy Kidd.

**Mayor Blythe-**

1. Noticed the new Mill District signs are up in town.
2. Condolences for passing of Coach Roy Kidd.
3. Noted that there's a lot of great agencies in our community that provide human services for citizens in need.

**Adjournment at 7:44 p.m.**

Motion: Commissioner Brewer  
Seconded: Commissioner Goble

**VOTING:**

	<b>YES</b>	<b>NO</b>
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

  
\_\_\_\_\_  
MAYOR

ATTEST:

  
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City Clerk