

**RICHMOND CITY COMMISSION
MINUTES
REGULAR MEETING
SEPTEMBER 26, 2023
CITY HALL
COMMISSION CHAMBERS
6:00 PM**

Mayor Blythe called the meeting to order at 6:00 p.m.

**PRESENT: Commissioner Brewer, Cole, Goble, Newby and Mayor Blythe
ALSO PRESENT: Rob Minerich: City Manager, Tyler Frazier: City Attorney, Lisa
Cassity: City Clerk**

Presentations

- 1) Hope's Wings- Jennifer Lainhart

Minutes

- 1) Regular Commissioner Meeting held on September 12, 2023 at 6:00 p.m.

Motion: Commissioner Goble

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 23-168: An Order of the City of Richmond Promoting Employees to Master Police Officer.

Read by City Clerk

Motion: Commissioner Cole

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Officer Pinning Ceremony

Ordinance 23-30: An Ordinance of the City of Richmond, Kentucky Annexing Property into the City Boundaries and Assigning Zone Classification for 371 South Eight-Second Drive.

Second Reading

Read by City Clerk

Motion: Commissioner Brewer

Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Ordinance 23-31: An Ordinance of the City of Richmond Amending Ordinance A-106 Concerning the Richmond Utilities Board.

Second Reading

Read by City Clerk

Motion: Commissioner Cole

Seconded: Commissioner Brewer

Commissioner Cole thanked the Richmond Utility board for the future planning of Richmond City development.

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Ordinance 23-33: An Ordinance of the City of Richmond, Kentucky Declaring the City’s Intent to Annex 2038 and 2040 Irvine Road into City Limits and Referring the Annexation to the Richmond Planning & Zoning Commission for Zoning Classification.

First Reading

Read by City Attorney

Motion: Commissioner Cole

Seconded: Commissioner Goble

Attorney representing property owner, Kory Issacs addressed the commission as why they requested annexation. Mr. Issacs responded simply to receive city services and infrastructure.

NO Vote Taken

Order 23-161: An Order of the City of Richmond, Kentucky Awarding a Bid for a Public Safety Mobile Command Unit Police Vehicle.

Read by City Clerk

Motion: Commissioner Brewer
Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Order 23-162: An Order of the City of Richmond Hiring Firefighters.
Read by City Clerk

Motion: Commissioner Newby
Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Order 23-163: An Order of the City of Richmond Entering into a Lease Agreement for a Rough Mower and Authorizing the Mayor to Execute the Lease Agreement on Behalf of the City.
Read by City Clerk

Motion: Commissioner Goble
Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Order 23-164: An Order of the City of Richmond Hiring a Safety Officer for the Police Department.
Read by City Clerk

Motion: Commissioner Brewer
Seconded: Commissioner Goble

Chief Richardson explained why the additional non-sworn safety position would tremendously assist the department and described the job functions.

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	

Commissioner Brewer x
Mayor Blythe x

Order 23-165: An Order of the City of Richmond Awarding Several Bids to Purchase Equipment for the Recycle Department.

Read by City Manager

Motion: Commissioner Cole

Seconded: Commissioner Newby

City Manager added that with these three purchases a little over budget, the new pole barn building will construct next fiscal year.

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Order 23-166: An Order of the City of Richmond Promoting Employee in the Fire Department.

Read by City Clerk

Motion: Commissioner Newby

Seconded: Commissioner Goble

City Manager commented that this is a newly created position this past year and did not have the promotional period as listed in Firefighter I and II. We realize that the candidate tonight has only taken Firefighter III position since August, but is also eligible for Captain.

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Order 23-167: An Order of the City of Richmond, Kentucky Appointing a New Member to the Richmond Ethics Board.

Read by City Clerk

Motion: Commissioner Goble

Seconded: Commissioner Brewer

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	

Commissioner Newby	x
Mayor Blythe	x

Order 23-169: An Order of the City of Richmond Accepting a Retirement by an Employee in the Fire Department- Platner.

Read by City Clerk

Motion: Commissioner Brewer
 Seconded: Commissioner Newby

Commissioner Newby commended Mr. Platner for his dedication to the department and implementing fitness in the staff.

Mayor Blythe also mentioned that Kentucky League of Cities has adopted a fitness training program that he created.

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Order 23-170: An Order of the City of Richmond Hiring an Employee in the IT Department.

Read by City Clerk

Motion: Commissioner Brewer
 Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

Order 23-171: An Order of the City of Richmond Hiring an Employee in the Finance Department.

Read by City Clerk

Motion: Commissioner Newby
 Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

Order 23-172: An Order of the City of Richmond, Kentucky Promoting Personnel in the Fire Department to Firefighter III.

Read by City Clerk

Motion: Commissioner Goble

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Public Comments - None

City Manager’s Report-

1. Camp Catalpa opened today.
2. Armory Park ribbon cutting is expected to be the 2nd week in October.
3. Downtown Street light project continues with streamed lights between poles.
4. The Entertainment District was approved and will be utilized for the Millstone Festival.
5. Millstone Festival Saturday October 7th from 11:00 a.m.- 8:00 p.m. with the Squire Boone Stone dedication at 12:00 p.m.Noon.

Board of Commissioner’s Discussion

Brewer-

1. Questioned if all the new police vehicles are in yet. City Manager responded that we’re waiting on two along with the Coroner’s vehicle which is at the dealership ready for pickup.
2. Questioned when the city is planning a ribbon cutting for the New Park ground breaking ceremony. City Manager responded it should be the 3rd week in October.
3. Commended Richmond for always moving forward with public safety.

Newby-

1. Thanked everyone for their thoughts, prayers and bringing him food after his recent spine surgery.
2. Requested if the city can mow a retention pond area in Derby Chase Subdivision.

Goble-

1. Questioned if Kentucky League of Cities has a template to do evaluation on City Managers position since the contract has now been worked out. City Attorney noted that the Human Resources Department evaluation can be administered up to twice a year if the commission chooses. City Manager responded that he will provide samples from other cities if they choose that format. Commission questioned if all city employees get yearly performance evaluation.

2. Announced that ECU basketball team will be at Dillingham Park October 3rd for a community event.

Cole-

1. Questioned the sidewalk project for Barnes Mill Road.
2. Questioned an update on the Greathouse/Duckhorn Drive traffic signal.

Mayor Blythe-

1. Last Tasty Tuesday of the year.
2. Attended the ECU luncheon and appreciates the partnership with the university.

Executive Session- Per KRS 61.810 (1) (f) Personnel

Executive Session- Per KRS 61.810 (1) (b) Acquisition/ Sale of Property

At 7:09 p.m. in Conference Room

Motion: Commissioner Cole

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	

Out of Executive Session at 7:39 p.m.

Motion: Commissioner Goble

Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Mayor Blythe	x	

No Action Taken

Amend Agenda to include Order 23-173

Motion: Commissioner Brewer

Seconded: Commissioner Goble

VOTING:	YES	NO
Commissioner Newby	x	
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Mayor Blythe	x	

**Order 23-173: An Order of the Board of Commissioners of the City of Richmond,
Kentucky Authorizing Option to Purchase Contract.**

Read by City Attorney

Motion: Commissioner Newby

Seconded: Commissioner Cole

VOTING:	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Mayor Blythe	x	

Adjournment at 7:41 p.m.

Motion: Commissioner Brewer

Seconded: Commissioner Newby

VOTING:	YES	NO
Commissioner Cole	x	
Commissioner Goble	x	
Commissioner Newby	x	
Commissioner Brewer	x	
Mayor Blythe	x	


MAYOR

ATTEST:

City Clerk